



PART-TIME MUSEUM STORE SALES ASSOCIATES AND ATTRACTIONS SERVICES STAFF AIR FORCE MUSEUM FOUNDATION, INC.

The Air Force Museum Foundation, Inc. is seeking part-time employees for the Museum Store, Theatre, and simulators at the National Museum of the United States Air Force®.

Position Description: The purpose of this position is to serve customers visiting the Museum Store, Theatre, and simulators. The Air Force Museum Foundation, Inc. is a non-profit, tax-exempt organization incorporated in the State of Ohio.

Responsibilities:

Funds Control

- Responsible for the integrity and control of all funds entrusted to his/her care.
- Operate cash register(s) efficiently, following proper established procedures.

Customer Service

- Be pleasant and courteous to customers.
- Give expeditious service.
- Be able to work in extremely difficult situations (example: large numbers of visitors demanding service all at once).

Other Duties as Required

Qualifications:

- Incumbent must possess good personality, and be honest and reliable; an abundance of patience and fortitude is required. Incumbent must possess tact and be able to communicate intelligently and effectively with the public.
- Customer-focused; service-oriented.
- Team player.
- The National Museum of the United States Air Force® is open seven (7) days a week, from 9:00 am – 5:00 pm. Incumbent must be able to work to meet those needs. Incumbent's acceptance of employment carries with it a commitment to work as directed and/or scheduled by the Air Force Museum Foundation.

About the Air Force Museum Foundation, Inc.

The Air Force Museum Foundation (AFMF) is a philanthropic corporation that assists in the development and expansion of the facilities of the National Museum of the United States Air Force®. In addition, the Foundation provides limited funds each year to the Museum for special projects and underwrites several programs involving a wide range of activities geared toward education, volunteer support, special events, and promotional efforts.

The Foundation's Core Values: (Defines our culture and who we truly are)

- Honor the relationship
- Passionate about the work and the mission
- Honesty/integrity
- Accountable
- Fulfillment
- Invest in ourselves



About the National Museum of the United States Air Force®

The National Museum of the United States Air Force (NMUSAF) located at Wright-Patterson Air Force Base near Dayton, Ohio, is the service's national institution for preserving and presenting the Air Force story. Each year more than one million visitors come to the museum to learn about the mission, history and evolving capabilities of America's Air Force.

The museum is the world's largest and oldest military aviation museum featuring more than 360 aerospace vehicles and missiles on display amid more than 17 acres of indoor exhibit space. Thousands of personal artifacts, photographs and documents further highlight the people and events that comprise the Air Force storyline, from the beginnings of military flight to today's war on terrorism.

Find more information at <http://www.nationalmuseum.af.mil/Upcoming/PressRoom/MediaKit.aspx>

Contact Us:

Please contact Ms. Sarah Shatzkin at foundation@afmuseum.com with a resume if interested, or visit our website at <http://www.afmuseum.com/about-us/job-opportunities>.